

Loudoun County Local Human Rights Committee (LC-LHRC)
Meeting Minutes

April 24, 2013 Meeting

DRAFT

1. Meeting was called to order at 10:03 AM

Location: Loudoun County Department of Mental Health, Substance Abuse and Developmental Services, 906 Trailview Blvd., Leesburg, VA 20175

2. Those present:

LC-LHRC Members

Ron Johnston, Chair
Barbara Franklin
Delores Grigsby

Others:

Beth Mack, MHSADS
Erin Koffman, Loudoun CSB
Heidi Gardner, Loudoun CSB
Kelly Neversen, North Spring
Kim McDonald, CSI
Lorri Murray, ECHO
Marie Thomas, National Counseling Group
Mark Seymour, Reg. HR Advocate
Martha Loughhead, Community Residences
Mary Ellen Freda, ECHO
Maureen Fowler, INOVA Loudoun Hospital
Melody Vielbig, Hoffmann and Lebeda
Kim Ducharme, CCI/CV
Suzy Khan, Green Meadow Homes
Joanne Aceto, PERS
Julie Allen, DRI
Kerry Rojas, Phillips
Brian T. Ellis, MHSADS
Robert Moton, St. Johns
Melanie Weaver, St. Johns
Melissa Lane, North Spring
Angie Baumgartner, LC CSB
Lisa Snider, Office of Licensing
Emily Johns, NOVA Family Services
Cheryl Turner, LC MHSADS

3. Committee observed 10 minute public comment period.

a. The Chair introduced Lisa Snider, who is the licensing person whose territory is Loudoun County. Lisa is a licensing specialist, and has been since October. She previously worked at the NVTC and with private providers. Lisa asked that as she transitions to our area, if we have any questions, please call her.

4. Committee moved into a closed session at 10:07 AM.

5. Committee returned for regular session at 10:39 AM.

6. Approval of prior meeting's minutes

A motion to approve the January, 2013 minutes as written was made by Barbara Franklin.

All ayes, motion approved.

7. State update was given by Mark Seymour.

a. CHRIS training has been done for the Loudoun CSB. There are new sessions scheduled for all providers. This is the permanent data collection device program sanctioned by the Department of Justice. There will be training on May 3, 2013, in Stanton at Western State Hospital from 9 until 11 AM. Please attend.

b. The human rights regulation Blue Book is scheduled for revision, which should have been done in 2010. The changes to the complaint resolution process are being simplified

c. The surveys that were sent out are due April 26th. These surveys were developed by ODU. All providers commented that they have not received a survey for providers only, but they have received the survey for participants.

d. FOIA update. Mark will send Lorri Murray a Powerpoint presentation in regards to FOIA as it applies to governmental bodies. Pages 25 through 75 pertain to the state human rights committees.

8. Ron Johnston asked for any nominations for the chairperson for FY 2013.

A motion to appoint Ron Johnston to the position of chairperson for Fiscal Year 2013 was made by Delores Grigsby.

All ayes, motion approved.

9. Kim McDonald from Community Systems was asked about an abuse allegation by a participant. A participant made an allegation that a staff member had pushed him the night prior to the notification. Based on the evidence of a broken door and confirmation by other participants Kim McDonald considered this a valid accusation. APS did an investigation, and the staff member involved resigned.

10. Follow Up—

a. Per Margaret Walsh, medication errors will be listed under “FAQ’s” on the CHRIS system.

b. Flyers designed to find new Board members have not yet been distributed.

11. Reminder that the next meeting dates are: July 24 and October 23.

12. Adjournment

Meeting adjourned at 11:12 AM.